

## **Guidelines for parents supporting their child to attend lessons on Zoom**

- Ensure that your child has a quiet, distraction-free area to work in. Preferably, not in their bedroom, although we understand that this may be necessary due to restraints on space.
- Communicate with your child's class teacher if you need support with accessing Zoom sessions.
- Communicate with your child's class teacher if your child is having trouble completing the work. We can then schedule a one-to-one session with your child.
- Ensure that your child's device is sufficiently charged.
- Please be available to support your child during the sessions.
- Encourage your child to dress appropriately for the session.
- Do not use any photography or recording (including Zoom recording) during the session.
- If you wish to communicate with your child's teacher, please contact them via email or telephone, not during a class Zoom meeting.
- Any confidential or personally identifiable information related to students participating during the live sessions should not be collected, discussed or shared.
- Please be mindful about what family activities could potentially be heard/seen during the students' use of video conferencing.
- You should, when feasible, cover or disconnect your webcam when it is not in use. The solution can be as simple as a little piece of tape.